



SYNOPSIS POSITION DESCRIPTION

Title: Project Manager

Reports to: Operations Manager

Direct Reports: Assistant Project
Manager, PE and Administrative Assistant

Purpose/Objective Summary:

Exercise supervision over all projects assigned to him with respect to marketing, estimating, bidding and pricing to completion; provide leadership to project superintendent, subcontractors and suppliers; assist them in planning, implementing and coordination of work to provide timely and economical completion with high quality, good relationships and maximum profits.

Essential Job Functions/Duties and Responsibilities:

Planning

Organizing

Controlling

Client Development

Leadership

Education Requirements:

Preferred 4-year degree in an accredited construction related curriculum (i.e. BSCE, BSCM, BSAE, etc.) or experience equivalent to a 4-year degree; training and working knowledge of TQM principles; continue personal development through Prestige Construction Group Training and Development program.

General Background/Work Experience Requirements:

- 6-8 years of construction related experience.
- 5 years of management/supervisory experience.

Prestige Construction Group
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